



Levitt Network Event Safety & Security Toolkit and Resource Library

Last revised: December 13, 2024



The Levitt Network Event Safety & Security Toolkit

The Levitt network event safety and security toolkit has been developed to provide an online 'knowledge library' for Levitt teams to readily access the 2024 event safety and security training program sessions, industry standards and guidelines, templates, and actionable tips to enable the Levitt network to develop event safety and security procedures, checklists and training packages to support the planning and delivery of safe and inclusive concert environments for their staff, attendees and stakeholders.

Table of Contents

The toolkit consists of the Levitt Network Event Safety and Security Pocket Guide and five theme-based sections:

- I. Event Risk Management
- II. C3 – Command, Control, and Communications
- III. Event Safety
- IV. Event Security
- V. Event Team Readiness

Each section will include:

- Recorded training session from the 2024 training series (as applicable)
- Tools and templates
- Industry standards and guidelines
- References for further reading
- Online resources & links

Where possible and available, hyperlinks have been embedded to the respective resources.

Event Safety & Security Pocket Guide

The Levitt Network Event Safety and Security Pocket Guide has been developed to serve as a resource for Levitt teams who may not have documented procedures and protocols, and for those teams with existing event documentation, the opportunity to benchmark existing procedures and practices to the pocket guide against current industry approaches.

The pocket guide is a flexible resource which can be utilized in many different ways, including but not limited to:

- The **foundation from which to develop** event safety and security procedures, protocols and checklists.
- **'On-the-go ready reference'** for event staff during the concert series whether in credential pocket sleeve or as part of a digital toolkit to enhance team awareness understanding of event protocols and practices.
- **Event team training resource** for new event staff, vendors and other external stakeholders including private security, EMS staff and police.

Link: [Levitt Network Event Safety & Security Pocket Guide](#)



Section I

Section I: Event Risk Management

2024 Training Session

- Session #1 – [Introduction to Event Risk Management Fundamentals & Data-Driven Approaches to Managing Risk](#) (recorded session: April 16, 2024)
- Session #1 – [Introduction to Event Risk Management Fundamentals & Data-Driven Approaches to Managing Risk](#) (PPT)

Tools and templates

- [Event Risk Management Framework](#)

Industry standards and guidelines

- ISO 31000:2018 [Risk management – Guidelines](#) (purchase only)
- Dept. Homeland Security (2011). [Risk Management Fundamentals](#)



Section I

Section I: Event Risk Management (cont.)

References for further reading

- Ashwin, P. (2020) '[The Influence of Risk Perception on Event Risk Management and Decision Making](#)' in Shapiro, L. and Maras, M. (eds) *Encyclopedia of Security and Emergency Management*. Geneva: Springer Nature Switzerland.
- Berlonghi, A. (1990) *The Special Event Risk Management Manual*. Dana Point, CA: Bookmasters Inc.
- Nunes, R. (2018) [Risk Management at Public Events](#). Unpublished Master's Thesis. University of Ontario Institute of Technology.
- Piekarz, M., Jenkins, I., and Mills, P. (2015) *Risk and Safety Management in the Leisure, Events, Tourism and Sports Industries*. Oxfordshire: CAB International Inc.
- Tarlow, P. (2002) *Event Risk Management and Safety*. New York: John Wiley and Sons Inc.
- Wynn-Moylan, P. (2018) *Risk and Hazard Management for Festivals and Events*. New York: Routledge.



Section II: C3 - Command, Control, and Communications

2024 Training Session

- Session#4: [Developing Your Event C3 \(Command, Control, and Communication\) Plan](#) (recorded session: May 28, 2024)
- Session#4: [Developing Your Event C3 \(Command, Control, and Communication\) Plan](#) (PPT)

Tools and templates

- [C3, Radio and Callsigns Matrix](#)
- [Incident Report Template](#)
- [Pre-Concert Team Brief Template](#)

Section II



Section II: C3 - Command, Control and Communications (cont.)

References for further reading

- Ch. 6 - Communications (pp.76-84): [Event Safety Alliance \(2014\) The Event Safety Guide](#)
- 4.3.6 Incident Reporting (p.17): [ESTA and ESA \(2020\) ANSI ES1.9-2020 Crowd Management](#)
- Ch. 5 - Communication (p.5) [ESTA and ESA \(2021\) ANSI 1.7-2021 Severe Weather and Preparedness](#)
- FEMA (2017) [National Incident Management System](#)

Section II



Section III

Section III: Event Safety

2024 Training Sessions

- Severe Weather & Evacuation Planning
 - Session#3: [Staying ahead of the Storm Front: Planning for Severe Weather Events](#) (recorded session: May 14, 2024)
 - Session#3: [Staying ahead of the Storm Front: Planning for Severe Weather Events](#) (PPT)
- First Aid & Medical Incidents
 - Session# 5: [Essential Event First Aid & Responding to Medical Incidents](#) (recorded session: Sept. 17, 2024)
 - Session# 5: [Essential Event First Aid & Responding to Medical Incidents](#) (PPT)
- Crowd Management
 - Session# 7: [Mitigating Crowd Safety Risks](#) (recorded session: Oct. 15, 2024)
 - Session# 7: [Mitigating Crowd Safety Risks](#) (PPT)

Tools and templates

- [Emergency Response Procedure \(ERP\) – Medical Emergency](#)
- [FEMA: Stop the Bleed - applying a tourniquet](#)



Section III

Section III: Event Safety (cont.)

Industry standards and guidelines

- ESTA and ESA (2020) ANSI ES1.9-2020 [Crowd Management](#)
- ESTA and ESA (2021) ANSI 1.7-2021 [Event Safety Requirements – Weather Preparedness](#)

References for further reading

- [Event Safety Alliance \(2014\) The Event Safety Guide](#)
 - Ch. 3 - Major Incident (Emergency) Planning (pp. 26-34)
 - Ch. 5 - Medical, Ambulance and First Aid Management (pp. 62-75)
 - Ch. 9 - Crowd Management (pp.103-117)
- [Australian Institute for Disaster Resilience \(2018\) Handbook 15: Safe and Healthy Places](#)
 - Ch. 6 - Crowd management and security measures (pp.49-57)
- [DHS \(2011\) Protective Measures Guide for the US Outdoor Venues Industry](#)
 - Ch. 4 - 13 Special Considerations – Hazardous Weather (pp.43-44)



Section IV

Section IV: Event Security

2024 Training Sessions

- Session #2: [Enhancing Your Team's Security Awareness](#) (recorded session: April 30, 2024)
- Session #2: [Enhancing Your Team's Security Awareness](#) (PPT)
- Session # 6: [Planning Safe & Inclusive Concert Series Events](#) (recorded session: Oct. 1, 2024)
- Session # 6: [Planning Safe & Inclusive Concert Series Events](#) (PPT)

Tools and templates

- [CISA Bomb Threat Guide](#)
- [CISA Active Shooter Guide](#)
- [CISA HOT Protocol – Suspicious or Unattended](#)



Section IV: Event Security (cont.)

Industry standards and guidelines

- [ESTA and ESA \(2023\) ANSI ES1.40: Event Safety – Event Security](#)
- [DHS \(2024\) Venue Guide for Security Considerations](#)
- [DHS \(2011\) Protective Measures Guide for the U.S. Outdoor Venues Industry](#)

References for further reading

- [Australian Institute for Disaster Resilience \(2018\) Handbook 15: Safe and Healthy Places](#)
 - Ch. 6 - Crowd management and security measures (pp.49-57)
- [ProtectUK Security Incident Procedures](#)

Section IV



Section V

Section V: Event Team Readiness

2024 Training Session

- Session # 8: [Event Readiness: building team confidence and resilience to adverse events](#) (recorded session: Oct. 29, 2024)
- Session # 8: [Event Readiness: building team confidence and resilience to adverse events](#) (PPT)


Tools and templates

- [Risk-based training: What-if Scenario template](#)

References for further reading

- [Australian Institute for Disaster Resilience \(2018\) Handbook 15: Safe and Healthy Places](#)
 - Ch. 3 - Incident and Emergency Planning (pp. 23-32).





...Preparedness and resilience are not merely actions; they are attitudes. Success begins with a mindset ready to adapt, overcome, and thrive...

-Unknown

